

Course Overload and Course Conversion Policy
School of Social Work

Background

It is occasionally necessary for tenure-track faculty to teach an additional course during the academic year, above the agreed upon course load. Additionally, tenure-track, non-tenure-track, and adjunct instructors also may be asked to convert a class from one instructional method to another. Additional compensation is available in these situations.

Policy on accepting a course overload

A tenure-track faculty member who teaches one more course than his/her standard load during the academic year will be paid an additional \$5,000.

Policy on converting courses

Tenure-track or non-tenure-track faculty members who convert a course from face-to-face to online or blended will receive an additional $\frac{1}{2}$ of one month salary (1/18 of academic year salary).

Adjunct instructors who convert a course from face-to-face to online or blended will receive an additional \$3,000 in salary.

Tenure-track, non-tenure-track, and adjunct instructors who convert a course from blended to online will receive an additional \$2,000 in salary.

Questions?

Email Min Zhan (mzhan@illinois.edu) or sw-hr@illinois.edu